

Yearly plan for IQAC 2008-09

Part – A

- **Preparation of course Curriculum**

In the month of July 2008 it was unanimously decided in the staff meeting to introduce a new optional Paper at M.Ed. level i.e. Special Education (635 & 636). The objectives of Special Education Paper were to acquaint students with various aspects of Special education like meaning, need, status, various disability areas, Legal Provisions for disabled and Special Educational Practices for various disability areas. The resource material for this specific Paper was already available in the deptt. Four credits were allotted to this paper hence four periods per week were scheduled in the timetable. It was decided by the staff members to have practical aspect for the Paper. For this students will be asked to visit special schools or conduct any practical activity for any disability area.

At M.Phil level the Paper Guidance and Counseling –713 & 714 will be revised within one week.

- **Strategies of Teaching Learning**

Various Advanced Teaching Learning strategies like Discussion, Brainstorming, Role Playing, Individualized Instructional Material, Panel discussion etc. will be introduced by the faculty members during the session 2008-09.

- **Student Feedback System Design**

It was decided to continue the already existing student feedback system design for the current session also. The teachers will pay attention to the feedback provided to them & will try to reduce their negative points.

- **Collecting of Feedback & its analysis**

Feedback analysis was provided to the teachers and suggestions were given for improving Teaching- Learning Process in the current session. The teachers will incorporate the given suggestions in their Teaching Evaluation etc. Formal Feedback from students, academic peers and Head of the school is utilized for updating the courses.

- **Format of Analysis**

Enclosed herewith the format of Students' Feedback. Analysis was done and comparative chart was prepared.

- **Improvement Plan**

- New computers will be purchased
- Photocopier will be purchased
- LCD Projector will be purchased
- Latest books for different subjects will be purchased
- Updation of laboratory will be done
- Computerisation of library will be done
- Planning for improvement of infrastructure:

(a) Infrastructure

It was decided to:

- Get the building whitewashed
- Develop the Garden
- Develop the Playground
- Convert some rooms in laboratories

(b) Research activities and Promotion

It was decided to organize:

- Organise Research Degree Committee Meeting

- Workshops, Seminars for academic growth of teachers as well as students
- Students will be encouraged to undertake research in thrust areas.

(c) Relationship with stakeholders

- Alumni Association will be established.
- Counseling will be given to needy students.
- Office will be furnished with latest technology machines.
- Teachers will be given Internet facility for their professional development.
- Social gathering & Extra Curricular Activities will be organized for students & employees.
- Students and Research Scholars will be given opportunities to participate in seminars and workshops outside the institution.
- Those employees who are going to appear in examination will be sanctioned leave by the department.